

# All Course Network Expanding Opportunities

#### **ACN Enrollment Guide for Families**

A random lottery assigned seats, and students (grades 8-12) and parents/guardians (grades K-7) can now log back in to their EnrollRI accounts and take action to "accept" or "decline" any seats offered. Families have until Sunday, June 20 to accept any seats offered. Families that do not accept by Sunday, June 20 will lose their seats. Vacated and unfilled seats will be filled through waitlists and open enrollment applications.

Please remember, every semester has a maximum number of enrollments for any student to accept. The portal will only allow you to accept up to the course maximums listed below:

- Summer: 1 credit-bearing course (dual enrollment, work based learning (WBL) or career credential (CC))
- 2. Fall: 2 courses total (both can be credit-bearing)
- 3. Spring: 2 courses total (both can be credit-bearing)
- 4. Yearlong: count as 1 course for fall and 1 course for spring

Additional step-by-step instructions and screenshots are located below for additional help.

Step 1: Log in to your EnrollRI Account: https://enrollri.force.com/Courses/Courses SiteLogin



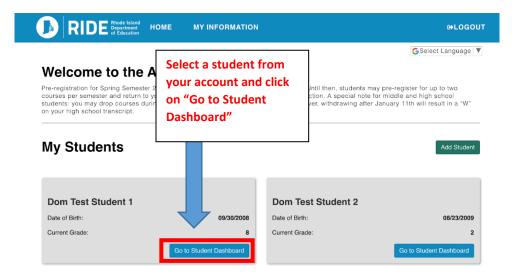
**Step 2:** Enter the verification code sent to the email or mobile number used to create the account and click "verify"





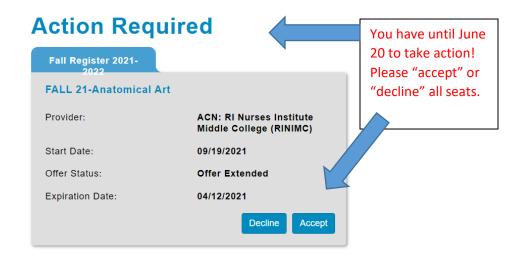
## All Course Network Expanding Opportunities

#### Step 3 (Parents/Guardians): View a Student Dashboard



**Step 4 (Students & Parents/Guardians):** On the Student Dashboard, scroll down to "Action Required" and view the courses listed. Click on "Accept" or "Decline" for each course offered. Pay close attention to the semester if you pre-registered for courses throughout the 2021-22 school year.

Grades 8-12, Please Remember: You can ONLY accept ONE credit-bearing seat for summer (dual enrollment, work based learning or career credential (CC), even if more than one is offered. CHOOSE your top pick and "Accept" it; "Decline" the others. '





## **All Course Network**

### **Expanding Opportunities**

**Step 5:** Accepted seats will move *from* "Action Required" to a new section entitled "Enrolled Courses" and the status will now show "Enrolled"; you can choose to "drop" enrichment courses up to 1 day prior to the start date and for all other courses, you can "drop" a course up to the first week of the course.



**Step 6:** (Optional): Any pre-registered courses for which you do not receive a seat can be removed by selecting "remove" on the course card. Note: if you do this, you will lose your place on the waitlist and will be unable to pre-register for this course again during this school year.

# Preregistered Courses Spring Register 20212022 SPRING 22-Jðvenes Creativos: Make, Learn, Do Provider: FabNewport Start Date: 04/21/2022 Offer Status: Courses for which you did not receive a seat can be "removed" at any time.



For additional information on the ACN and its expansion this year, click <a href="mailto:here">here</a> to access RIDE's ACN website or email acn@ride.ri.gov. ACN

Frequently Asked Questions are also included.

For more detailed instructions on how to create an account and register for ACN courses using EnrollRI, please visit <a href="EnrollRI.org/ACN">EnrollRI.org/ACN</a>.